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Approved For Release 2004/05/05 : CIA-RDP60-00594A000300030022-7

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 5 June 1958

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FROM : Chief/Language and Area School/TR

SUBJECT: Weekly Activities Report #22

Document No. 25NO CHANGE in Class. A☐ DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1793

Date: 08 MAR 1978 By **A. SIGNIFICANT ITEMS**

None to report.

B. OTHER ACTIVITIES

1. Monthly Roundtable meets on 6 June at the Navy Language School. Next meeting will be 24-25 July with OTR as host. Joe

 sees no problem with using

2. Having defined generally the qualifications and abilities for performance for various levels of language training personnel, both staff and contract, from GS-5 to GS-15, we have begun to classify contract personnel with a view to regularizing compensations, encouraging professional development, and providing regular criteria for advancement when such becomes appropriate.

3. Four QRP's certified persons for certain courses in French, Greek, German, and Japanese.



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TO : Chief, Language and Area School

DATE: June 4, 1958

FROM : Deputy Chief, Plans, Research & Administration

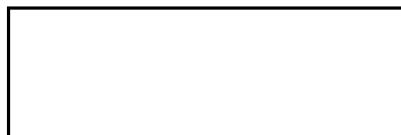
SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. One person was tested last week in Vietnamese. Amharic was scheduled but no one reported to take it. Reproduction is partly finished on the Urdu and Amharic, and the Romanian has been partly edited.
2. With the assistance of [] most of the rough spots in the administration of the language testing program have been ironed out. The program is now functioning smoothly and with a minimum of delay. 25X1
3. We are now completely up-to-date on all course evaluations.
4. On 4 June [] met with eight future members of the oral panels in the language proficiency tests and briefed them on proficiency standards and testing techniques. More or less permanent panels are being organized to conduct oral tests from two to three hours a day for periods up to a maximum of two weeks. When necessary to continue longer, as in the French, German, Russian and Spanish languages, where there are long waiting lists, new panels will be organized. 25X1



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STANDARD FORM NO. 64

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Language and Area School

DATE: 4 June 1958

FROM : Deputy for Language Training

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

25X1 1. A project for the improvement of instructional techniques and for closer integration with the objectives of the LAS daytime program was initiated in the Voluntary Language Training Program this week. In order to acquaint the VLTP instructors with the techniques used by regular LAS teachers and to stimulate emulation by demonstration all VLTP instructors will be invited individually during the coming month to audit selected daytime classes. [] will give each one a short briefing on LAS goals and methods of instruction before he audits a class session.

25X1 2. The French Intermediate RSW (Full-Time) Class spent the 10th and final week of the course at [] Results indicated that the group acquired a considerable facility in the use of the language of public affairs. During the last weeks of the course the momentous events in France provided a stimulating practical problem in the class's study of modern history. A close observation, evaluation and discussion of these events was made under the guidance of the staff and visiting experts in the field.

DD5 3. A special French Advanced RSW (Part-Time) course meeting 2 hours, 3 days a week for 10 weeks will begin Monday, 9 June. Persons who have successfully completed the Agency French Intermediate RSW (Full-Time) course or the equivalent will be admitted. The primary objective of the course is to advance the student's ability to use standard spoken and written French at the more abstract and sophisticated levels of expression. The course will be given by [] and the native speaker staff.

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TO : Chief, Language and Area School

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FROM : Deputy Chief, Area Training

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None

B. OTHER ACTIVITIES

1. The withdrawal of another student from the [] Basic Country Survey course at the insistence of her component, and within two weeks of the end of the course, again points up a problem we are constantly faced with. That is, other components of the Agency appear to be unable or unwilling to maintain a consistent policy of commitment of personnel to training. This works to the serious disadvantage of the student involved and, in the long run, the Agency. We would like to suggest that the D/TR again urge strongly upon other Agency components the importance of maintaining a consistent and firm policy of commitment of individuals to training until the course or program has been completed.
2. Mr. [] began his AAO course on Southeast Asia on Monday, June 2, with thirteen in attendance, including seven dependents.
3. Closing week of France - Integrated Language/Area Study #1 was spent at [] under highly favorable circumstances. The peak of the French crisis had been reached and became a rare psychological stimulant in discussions of every phase of French affairs. Mr. Harold Kaplan, USIA Planning Staff member for Western Europe whom [] had invited down for the last two days, proved to be an ideal "graybeard" for the occasion, with his 15 years of experience in France and North Africa and his virtually native-level French.
4. [] AAO scheduled to be given the week of 16 June has been cancelled because of insufficient enrollment. Appropriate briefings for the 4 registrants will be given.

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5. Two lectures of key importance were held in Hungary -
BCS #1: one by Miss [] of ORR on "Communist
Economic Policies in Hungary" and the other by Mr. []
[] IO, on "Exile Policies and Refugee Problems."
Both presentations were highly professional and were
followed with keen interest. [] is enrolled in the
course and has taken every opportunity to contribute to
its success.

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